

**AGENDA**  
MID-PLACER PUBLIC SCHOOLS TRANSPORTATION AGENCY  
GOVERNING BOARD  
REGULAR MEETING  
**Wednesday June 23, 2021**  
1:00 PM  
Placer Union High School District Board Room  
13000 New Airport Rd.  
Auburn, CA

**CALL TO ORDER**

**ROLL CALL**

Ackerman Charter School District  
Alta-Dutch Flat ESD  
Colfax ESD  
Loomis USD  
Placer Union HSD

**COMMUNICATIONS**

Letter from Placer County Office of Education accepting the 2019-20 audit report.

**COMMENTS FROM MEMBERS OF THE PUBLIC (GC §54954.3)**

**Limited to 5 minutes speaking time per Board Policy 2080.5.7** Members of the audience may address the Board on matters not on the regular agenda. Brown Act regulations restrict the Board from acting on any subject presented that is not on the agenda

**ACTION ITEMS**

**52 CONSENT AGENDA**

**NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda are considered to be routine and all will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless the Governing Board, audience, or staff requests specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

**52.1 APPROVAL OF MINUTES**

May 26, 2021 Regular Board Meeting Minutes  
June 10, 2021 Special Board Meeting Minutes

**52.2 APPROVAL OF VENDOR PAYMENTS**

May 22, 2021 through June 18, 2021

**52.3 APPROVAL OF PERSONNEL ITEMS**

Public Employee Appointment (G.C. § 54957)  
Public Employee Status Change (G.C. § 54957)  
Public Employee Resignations (G.C. § 54957)  
M Hocutt – School Bus Driver/Utility Worker  
M Fryar – School Bus Driver/Utility Worker  
Public Employee Retirement (G.C. § 54957)  
T Read – School Bus Driver/Utility Worker  
Public Employee Terminations (G.C. § 54957)

53

**CONDUCT PUBLIC HEARING  
HEARING**

A public hearing for the purposes of receiving testimony regarding the 2021-2022 Agency Budget will be held at 1:00 p.m., June 23, 2021  
Placer Union High School District Office  
13000 Bill Francis Drive, Auburn, CA 95603

54

**REQUEST APPROVAL OF 2021-22 ORIGINAL BUDGET**

The Board will consider approval of the 2021-22 Original Budget.

55

**CONSIDER RATIFICATION OF MOU WITH CSEA CHAPTER 580**

The parties have reached agreement on Wages.

56

**CONSIDER AGENCY CALENDAR FOR 2021-22**

The board shall review and consider approval of the proposed Agency Calendar for 2021-22  
(This will be a handout at the meeting)

57

**CONSIDER BOARD MEETING SCHEDULE FOR 2021-2022**

The Board shall review and consider approval of the proposed Agency Board Meeting Schedule for 2021-22.  
(This will be a handout at the meeting)

58

**CONSIDER ACTIVITY RATES FOR 2021-2022**

The Board shall review current rates.

59

**CONSIDER CHANGE TO THE EXPENSE ALLOCATION MODEL**

PUHSD requests that cab services billed to member districts be billed monthly, replacing the current practice of reconciling at the end of the fiscal year.

60

**ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT**

The Board will be asked to nominate and elect the President and Vice President for the Governing Board, JPA Agreement Article IX.

The President shall preside over the meetings. In the absence of the President, Vice-President shall preside over the meetings.

**DISCUSSION / INFORMATION MATTERS**

61

**DISCUSS PUHSD BELL TIMES FOR 2022-2023**

Discuss upcoming High School start time changes required by law for the 2022-23 school year.

62

**PRESENT AGENCY REPORT**

Mr. Ward will present the Agency Report.  
(This will be a handout at the meeting)

**CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Chief Executive Officer

**PERSONNEL**

Public Employee Appointment (G.C. § 54957)  
Public Employee Status Change (G.C. § 54957)  
Public Employee Resignations (G.C. § 54957)  
    M Hocutt – School Bus Driver/Utility Worker  
    M Fryar – School Bus Driver/Utility Worker  
Public Employee Retirement (G.C. § 54957)  
    T Read – School Bus Driver/Utility Worker  
Public Employee Terminations (G.C. § 54957)

**CONFERENCE WITH LABOR NEGOTIATOR**

AGENCY NEGOTIATOR: Martin Ward  
EMPLOYEE ORGANIZATION: CSEA, #580

**CONFERENCE WITH LABOR NEGOTIATOR**

AGENCY NEGOTIATOR: Martin Ward  
EMPLOYEE ORGANIZATION: Non-represented employees

**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

**COMMENTS FROM BOARD AND STAFF**

**ADJOURNMENT**

THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE  
Placer Union High School District Board Room  
13000 New Airport Rd. Auburn, CA

**POSTED DATE: June 18, 2021**



**Board of Education**

June 7, 2021

**Susan Goto**  
Area 1

**Sergey Terebkov**  
Area 1

**Robert Tomasini**  
Area 1

**Kelli Gnile**  
Area 2

**David Patterson, Ed.D.**  
Area 3

**Lynn Oliver**  
Area 4

**E. Ken Tokutomi**  
Area 4

Mr. Martin Ward, Chief Executive Officer  
Mid-Placer Public Schools Transportation Agency  
13121 Bill Francis Drive  
Auburn, CA 95603

Dear Mr. Ward,

Assembly Bill 3627 which became effective January 1, 1995, outlines the responsibilities of the California Department of Education, County Offices of Education, and districts regarding the audit exceptions identified by a district's independent auditor. Audit exceptions related to attendance, inventory of equipment, internal control, and any miscellaneous items must be reviewed by the county superintendent to determine whether the exceptions have been corrected or an acceptable correction plan has been developed. Audit findings related to state and federal compliance issues are the responsibility of the California Department of Education.

In accordance with the requirements stated above, our office has reviewed the agency's 2019-20 audit report and determined there are no audit findings and, therefore, no action on behalf of the agency is necessary.

Yours in education,

**GAYLE GARBOLINO-MOJICA**  
PLACER COUNTY SUPERINTENDENT OF SCHOOLS

GGM/jk  
C: Cassandra Peterson

**Superintendent's Cabinet**

**Phillip J. Williams**  
Deputy Superintendent

**Martin Fregoso**  
Associate Superintendent  
Business Services

**Susan Connolly**  
Assistant Superintendent  
Student Services

**Jennifer Hicks**  
Assistant Superintendent  
Educational Services

**Colleen Slattery, Ed.D.**  
Assistant Superintendent  
Human Resources

**Troy Tickle**  
Assistant Superintendent  
SELPA

**Michelle Eklund**  
Chief Communications Officer  
Superintendent's Office



**MINUTES**  
MID-PLACER PUBLIC SCHOOLS TRANSPORTATION AGENCY  
GOVERNING BOARD  
REGULAR MEETING  
**Wednesday May 26, 2021**  
1:00 P.M.

**CALL TO ORDER**

Board President Peter Efstathiou called the Regular Meeting of the Mid-Placer Public Schools Transportation Agency Governing Board to order at 1:08pm on Wednesday May 26, 2021 at the Placer Union High School District Board Room, located at 13000 New Airport Rd., Auburn, California. A quorum was established.

**ROLL CALL**

**PRESENT:**

Ackerman Charter School District – Kelly Graham  
Alta-Dutch Flat ESD – Mike Wells – Via Zoom  
Colfax ESD – John Baggett – Via Zoom  
Loomis Union – Absent  
Placer Union HSD – Peter Efstathiou

**STAFF PRESENT:**

Cassandra Peterson, Martin Ward

**GUESTS:**

Jeff Jensen from Crow.

**COMMUNICATIONS**

Letter from Placer County Office of Education concurring with the Board's positive certification that the JPA will be able to meet its fiscal obligations for the current subsequent two fiscal years.

**COMMENTS FROM MEMBERS OF THE PUBLIC (GC §54954.3)**

There were no comments made.

## ACTION ITEMS

42

### **CONSENT AGENDA NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda are considered to be routine and all will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless the Governing Board, audience, or staff requests specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda. All items on the consent agenda were enacted on a single motion by Kelly Graham, seconded by Mike Wells, and passed with the following roll call vote:

AYES: John Baggett, Peter Efstathiou, Kelly Graham, Mike Wells  
NOES: None  
ABSENT: Loomis Union

#### **42.1 APPROVAL OF MINUTES**

April 21, 2021 Regular Board Meeting  
May 10, 2021 Special Board Meeting

#### **42.2 APPROVAL OF VENDOR PAYMENTS**

April 21, 2021 through May 21, 2021

#### **42.3 APPROVAL OF PERSONNEL ITEMS**

Public Employee Appointment (G.C. § 54957)  
Public Employee Resignations (G.C. § 54957)  
Public Employee Retirement (G.C. § 54957)  
P Norton – School Bus Driver/Utility Worker  
J Dewitt – School Bus Driver/Utility Worker  
Public Employee Terminations (G.C. § 54957)

- 43 **CONSIDER ACCEPTANCE OF THE JUNE 30, 2020 DRAFT AUDIT REPORT**  
Mr. Jeff Jensen from Crowe, LLP presented the audit report for fiscal year ending June 30, 2020. Motion for approval was unanimously approved as made on a motion by Kelly Graham, seconded by Mike Wells.
- 44 **DISCUSS PROVIDING TRANSPORTATION TO FORESTHILL DIVIDE SCHOOLS**  
The Board made some changes to the draft. Direction was given to the CEO.
- 45 **CONSIDER PARENT PAY RATES FOR 2021-2022**  
The Board decided to increase the rates by \$10 at each level. Motion for approval was unanimously made by Peter Efstathiou, seconded by John Baggett.
- 46 **CONSIDER REVISION TO BOARD POLICY 4050**  
The request for approval of the revised BP 4050 was unanimously approved as made on a motion by Kelly Graham, seconded by Peter Efstathiou.
- 47 **CONSIDER ACTIVITY RATES FOR 2021-2022**  
This item was tabled.

**48 CONSIDER SPECIAL ED CONTRACT RATES**

This item was withdrawn from the agenda.

**DISCUSSION / INFORMATION MATTERS**

**49 DISCUSS PUHSD BELL TIMES FOR 2022-2023**

The Board discussed this item.

**50 PRESENT AGENCY REPORT**

Martin Ward presented this item.

**CLOSED SESSION**

The Board went into closed session at 2:17pm to discuss the following items:

**PERSONNEL**

Public Employee Appointment (G.C. § 54957)  
Public Employee Resignations (G.C. § 54957)  
Public Employee Retirement (G.C. § 54957)  
P Norton – School Bus Driver/Utility Worker  
J Dewitt – School Bus Driver/Utility Worker  
Public Employee Terminations (G.C. § 54957)

**CONFERENCE WITH LABOR NEGOTIATOR**

AGENCY NEGOTIATOR: Martin Ward  
EMPLOYEE ORGANIZATION: CSEA, #580

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Chief Executive Officer

**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

The Board came out of Closed Session at 2:46pm. There was no action taken in closed session. Direction was given to Labor Negotiator.

**COMMENTS FROM BOARD AND STAFF**

There were no comments made

**ADJOURNMENT**

The board adjourned the meeting at 2:49pm.

THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE

**MAY 26, 2021**

Placer Union High School District Board Room  
13000 New Airport Rd, Auburn, CA

**MINUTES**  
MID-PLACER PUBLIC SCHOOLS TRANSPORTATION AGENCY  
GOVERNING BOARD  
SPECIAL MEETING  
**Thursday June 10, 2021**  
10:30 A.M.

**CALL TO ORDER**

Board Vice President Kelly Graham called the Special Meeting of the Mid-Placer Public Schools Transportation Agency Governing Board to order at 10:35am on Thursday June 10, 2021 at the Placer Union High School District Board Room, located at 13000 New Airport Rd., Auburn, California. A quorum was established.

**ROLL CALL**

**PRESENT:**

Ackerman Charter School District – Kelly Graham  
Alta-Dutch Flat ESD – Mike Wells  
Colfax ESD – John Baggett  
Loomis Union – Kevin Roche  
Placer Union HSD – Absent

**STAFF PRESENT:**

Cassandra Peterson, Martin Ward

**GUESTS:**

Jack Kraemer from Foresthill Union Elementary School District.

**ACTION ITEMS**

There were no Action items

**DISCUSSION / INFORMATION MATTERS**

**51 DISCUSS PROVIDING TRANSPORTATION TO FORESTHILL DIVIDE SCHOOLS**  
Jack Kraemer addressed the board. He expressed his gratitude to the board for their hard work on putting a proposal together as soon as they did. He expressed continued interest in the possibility of his district joining the JPA.

**CLOSED SESSION**

The Board went into closed session at 10:42 am to discuss the following items:

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Chief Executive Officer

**CONFERENCE WITH LABOR NEGOTIATOR**

AGENCY NEGOTIATOR: Martin Ward

EMPLOYEE ORGANIZATION: CSEA, #580

**CONFERENCE WITH LABOR NEGOTIATOR**

AGENCY NEGOTIATOR: Martin Ward

EMPLOYEE ORGANIZATION: Non-Represented Employees



**REPORT OUT ACTION TAKEN IN CLOSED SESSION**

The Board came out of Closed Session at 12:15pm. There was no action taken in closed session. Direction was given to Labor Negotiator.

**COMMENTS FROM BOARD AND STAFF**

There were no comments made

**ADJOURNMENT**

The board adjourned the meeting at 12:18pm.

THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE  
**JUNE 23, 2021**  
Placer Union High School District Board Room  
13000 New Airport Rd, Auburn, CA

ReqPay12c

Board Report

Checks Dated 05/22/2021 through 06/18/2021

Board Meeting Date June 23, 2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
85793587	05/26/2021	Martin, Katie A	01-9510	Re Issue State Date Check		19.27
85793588	05/26/2021	A T & T	01-5902	Phones		23.69
85793589	05/26/2021	CLARK PEST CONTROL	01-5800	Pest Control		101.00
85793590	05/26/2021	HUNT & SONS INC.	01-4350	Diesel		19,681.85
85793591	05/26/2021	Medicab	01-5100	5/3 - 5/14 Service		7,052.50
85793592	05/26/2021	Pitney Bowes (Reserve Account)	01-5902	Pre Paid Postage		2,000.00
85793593	05/26/2021	Shane Wegener	01-5100	April In Lieu		613.76
85793594	05/26/2021	Placer County Treasurer Tax Collector	15-7438	Note #2 Payment #7 Interest	4,040.22	
			15-7439	Note #2 Payment #7 Principal	18,442.23	22,482.45
85794441	06/03/2021	Denniston, Gary R	01-4340	Parts for Outside Vehicle		68.23
85794442	06/03/2021	AMERIGAS	01-5530	Gas		472.74
85794443	06/03/2021	Cell Energy Inc.	01-4365	Battery		106.18
85794444	06/03/2021	Molly Salvi	01-5100	May In Lieu		376.66
85794445	06/03/2021	National Benefit Services, LLC	01-4300	403 B		12.00
85794446	06/03/2021	NorCal Kenworth	01-4365	May Statement		1,013.84
85794447	06/03/2021	Secret Mountain Lab, Inc.	01-5600	Radio		175.00
85794448	06/03/2021	Verizon	01-5902	04/14 - 05/13 Service		51.11
85794449	06/03/2021	WALKER'S OFFICE SUPPLY	01-4300	May Statement		566.34
85795500	06/10/2021	Ward, Martin	01-4300	Zoom & Masks	364.20	
			01-4365	Switch & Cable Connectors	450.32	
			01-5820	Advertise	35.00	
85795501	06/10/2021	ARAMARK	01-5803	May Statement		849.52
85795502	06/10/2021	Brookcrest by Culligan	01-5570	May Statement		489.49
85795503	06/10/2021	Buswest/Los Angeles Freightlin er	01-4355	May Statement	295.47	34.00
			01-4365	May Statement	1,084.24	1,379.71
85795504	06/10/2021	CAPITOL CLUTCH AND BRAKE	01-4365	May Statement		156.52
85795505	06/10/2021	CDT Inc.	01-5820	May Statement		237.00
85795506	06/10/2021	HUNT & SONS INC.	01-4355	Oil		691.95
85795507	06/10/2021	Medicab	01-5100	05/17 - 05/27 Services		7,896.50
85795508	06/10/2021	MID-SIERRA TOWING	01-5800	Towing		80.00
85795509	06/10/2021	O'Reilly Auto Parts	01-4300	May Statement	140.57	
			01-4340	May Statement	27.65	168.22
85795510	06/10/2021	RIEBES AUTO PARTS	01-4300	May Statement	14.77	
			01-4340	May Statement	181.05	195.82
85795511	06/10/2021	RIVERVIEW INTERNATIONAL TRUCK	01-4365	May Statement		818.83
85795512	06/10/2021	Shane Wegener	01-5100	May In Lieu		368.26
85795513	06/10/2021	Sierra Medical Partnership	01-5820	DOT Phys	90.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 05/22/2021 through 06/18/2021

Board Meeting Date June 23, 2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
85795513	06/10/2021	Sierra Medical Partnership	01-5820	Drug Test	25.00	115.00
<b>Total Number of Checks</b>					<b>31</b>	<b>68,297.44</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	30	45,814.99
15	Pupil Transportation Equipmen	1	22,482.45
Total Number of Checks		31	68,297.44
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>68,297.44</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**035 - Mid-Placer Transportation JPA**

Generated for Cassandra Peterson (CASSANDRA\_PETERSON),  
Jun 18 2021 12:24PM

## Activity Trip Rate

**Member School District:**

**Effective: 8/1/20**

**Proposed 3/12/2020**

**Approved 3/12/2020**

Weekdays:  
minimum

\$105.00 First 3 hours, Calculated from Yard, 3 hours

\$35.00 per hour, each hour thereafter

\$1.90 per mile

1 hour pre trip and 1 hour post trip

Weekends and Holidays:

\$150.00 First 3 hours, Calculated from yard, 3 hours minimum

\$50.00 per hour, each hour thereafter

\$1.90 per mile

1 hour pre trip and 1 hour post trip for each bus

Minimum charges on weekends and holidays will apply if the trip is cancelled the day of or after the driver has departed for the trip.

Miles charged to be map miles from Mid Placer's yard to each designated stop, and back to Mid Placer's yard, unless the bus odometer miles exceed the estimated miles by 10% or more. Then the bus odometer miles will be used for billing purposes.

If Activity Trip begins 30 minutes or less after the AM bell the miles will start at the school and end at the Mid-Placer yard.

If Activity Trip ends 30 minutes or less before the PM bell the miles will start at the Mid-Placer yard and end at the school

Extra Expenses (Paid by Trip Group)

Parking Fees

Tolls (Bridge, road)

Entrance Fees (For bus, not driver)

Motel Rooms (If applicable)

Meals (If applicable)

## Activity Trip Rate

### Non-Member School Districts:

Effective: 8/1/20

Proposed 3/12/2020

Approved 3/12/2020

#### Weekdays

##### Hourly Rates:

\$135.00 First 3 hours, Calculated from yard, 3 hours minimum  
\$45.00 per hour, every hour thereafter  
\$2.50 per mile, Calculated from yard  
1 hour pre trip and 1 hour post trip for each bus

#### Weekends and Holidays:

\$210.00 First 3 hours, Calculated from yard, 3 hours minimum  
\$70.00 per hour, every hour thereafter  
\$2.50 per mile, Calculated from yard  
1 hour pre trip and 1 hour post trip for each bus

Minimum charges on weekends and holidays will apply if the trip is cancelled the day of or after the driver has departed for the trip.

Miles charged to be map miles from Mid Placer's yard to each designated stop, and back to Mid Placer's yard.

#### Extra Expenses (Paid by Trip Group)

- Parking Fees
- Tolls (Bridge, road)
- Entrance Fees (For bus, not driver)
- Motel Rooms (If applicable)
- Meals (If applicable)

## Activity Trip Rate

**Non School Districts:**

**Effective: 8/1/20**

**Proposed 3/12/2020**

**Approved 3/12/2020**

Hourly Rates:                                 \$180.00 First 3 hours, Calculated from yard, 3 hours minimum  
  \$60.00 per hour, every hour thereafter  
  \$2.50 per mile, Calculated from yard  
  1hour pre trip and 1hour post trip for each bus

Weekends and Holidays:                    \$255 First 3 hours, Calculated from yard, 3 hours minimum  
  \$85.00 per hour, every hour thereafter  
  \$2.50 per mile, Calculated from yard  
  1hour pre trip and 1hour post trip for each bus

Minimum charges on weekends and holidays will apply if the trip is cancelled the day of or after the driver has departed for the trip

Miles charged to be map miles from Mid Placer's yard to each designated stop, and back to Mid Placer's yard, unless the bus odometer miles exceed the estimated miles by 10% or more. Then the bus odometer miles will be used for billing purposes.

For special events that require a bus to perform constant shuttle service the bus odometer miles will be used for billing purposes.

Extra Expenses (Paid by Trip Group)

- Parking Fees
- Tolls (Bridge, road)
- Entrance Fees (For bus, not driver)
- Motel Rooms (If applicable)
- Meals (If applicable)