

AGENDA

MID-PLACER PUBLIC SCHOOLS TRANSPORTATION AGENCY

GOVERNING BOARD

REGULAR MEETING

Thursday May 21, 2020

12:15 PM

Lynn McDonald Education Center

Professional Development Center

3375 Richardson Dr.

Auburn, CA

CALL TO ORDER

ROLL CALL

Ackerman Charter School District

Alta-Dutch Flat ESD

Colfax ESD

Loomis USD

Placer Union HSD

COMMUNICATIONS

Letter from Placer County Office of Education second interim review concurring with the Governing Board's Positive Certification that the Agency will be able to meet its fiscal obligations for the current and subsequent 2 years.

COMMENTS FROM MEMBERS OF THE PUBLIC (GC §54954.3)

Limited to 5 minutes speaking time per Board Policy 2080.5.7 Members of the audience may address the Board on matters not on the regular agenda. Brown Act regulations restrict the Board from taking action on any subject presented that is not on the agenda

ACTION ITEMS

47 CONSENT AGENDA

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda are considered to be routine and all will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless the Governing Board, audience, or staff requests specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

47.1 APPROVAL OF MINUTES

March 12, 2020 Board Meeting Minutes

47.2 APPROVAL OF VENDOR PAYMENTS

February 29, 2020 through May 8, 2020

47.3 APPROVAL OF PERSONNEL ITEMS

Public Employee Appointment (G.C. § 54957)

Public Employee Status Change (G.C. § 54957)

Paul Norton – Bus Driver / Utility Worker

Jerry Nylander –Bus Driver / Utility Worker
Public Employee Resignations (G.C. § 54957)
M Varela – School Bus Driver/Utility Worker
Public Employee Retirement (G.C. § 54957)
Public Employee Terminations (G.C. § 54957)

48 CONSIDER REFUNDS ON 2019-20 BUS PASSES

The Agency has received 2 requests for a pro-rated refund of the bus pass fee.

49 DISCUSS BUDGET CONSIDERATIONS, COST CONTAINMENT AND REVENUE ENHANCEMENT

COVID-19 is impacting planning. The Board will discuss budget considerations for 2020-21 and subsequent years, school start plans for 2020-21, review Bus Pass Rates and iCare Contract.

Staff suggests the Board instruct the Agency to submit an application for Dry Period Financing with the Placer County Treasury.

50 CONSIDER COVID-19 PREPAREDNESS AND RETURN TO SCHOOL

The Board shall discuss preparedness and determine what additional action, if any, is appropriate for operations beginning in July/August 2020. Discussion should include:

- Bell Times and School Start Dates
- Bus Pass Application Issuance, Deadlines, Rates
- Student and Staff Safety
- Facility Requirements
- Parent and Community Requirements
- Discus need for Staff/Student Infection Response Policy

51 DIRECTION REGARDING VACATIONS

Disruption of normal operations due to COVID-19 has impacted vacation planning. Employees have been working from home in minimal fashion with occasional visits to the office. The Collective Bargaining Agreement section 10.37 states:

Earned vacation should be taken during the school recesses but may be taken at other time by mutual agreement between the employee and their supervisor. Vacation time must be requested and approved at least ten (10) days prior to taking such leave.

In addition, twelve (12) month bargaining unit members shall schedule, with Agency agreement, accumulated vacation days annually by December 31 to reach carryover levels by the following June 30. Excess days not scheduled by the bargaining unit member will be scheduled by the Agency, or cashed out.

Board Policy addresses carryover:

December 31 is the deadline for identifying vacation days in excess of allowed carry-over. Excess days must be scheduled for use before June 30. Excess days identified December 31 and not used by June 30 will be paid off in the June pay period.

Staff seeks direction regarding the scheduling vacation day vs paying out unused days to the carryover limits in the June pay period.

52 CONSIDER AGENCY CALENDAR FOR 2020-21

The board shall review and consider approval of the proposed Agency Calendar for 2020-21

53 CONSIDER BOARD MEETING SCHEDULE FOR 2020-2021

The Board shall review and consider approval of the proposed Agency Board Meeting Schedule for 2020-21.

54 CONSIDER RESOLUTION NO. 265 AUTHORIZING END OF YEAR TRANSFERS FOR 2019-2020

The Board will consider authorizing end of year transfers.

DISCUSSION / INFORMATION MATTERS

55 PRESENT AGENCY REPORT

Mr. Ward will present the Agency Report. Driver staffing will be a concern for July. Two drivers must renew their School Bus Driver Certificates before the start of school and CHP is currently not testing. One trainee has been unable to test due to CHP not testing.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

AGENCY NEGOTIATOR: Martin Ward

EMPLOYEE ORGANIZATION: CSEA, #580

CONFERENCE WITH LABOR NEGOTIATOR

AGENCY NEGOTIATOR: Martin Ward

EMPLOYEE ORGANIZATION: Non-represented employees

PERSONNEL

- Public Employee Appointment (G.C. § 54957)
- Public Employee Status Change (G.C. § 54957)
 - Paul Norton – Bus Driver / Utility Worker
 - Jerry Nylander –Bus Driver / Utility Worker
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PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chief Executive Officer

REPORT OUT ACTION TAKEN IN CLOSED SESSION

COMMENTS FROM BOARD AND STAFF

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE
THURSDAY JUNE 18, 2020 AT 12:15 PM
Location to be Determined

POSTED DATE: May 15, 2020